

Needham Community Education (NCE) has partnered with Mitchell to offer a suite of outside the school day math enrichment activities—there are options for every child! Join the after school *Crazy 8s Math Club*, for grades K–2 on Tuesdays and for grades 3–5 on Wednesdays, or for advanced fourth and fifth grades students, join the *Mitchell Before School Math League*, for grade 4 on Mondays and grade 5 on Wednesdays.

Registration will be taken online through NCE beginning at:
7am on Thursday, October 11th
www.schoolpay.com/link/NCEFall18math

Crazy 8s Math Club

Grades: K–2

Instructor: Ashley McAndrews, Mitchell ELL teacher

Grades: 3–5

Instructor: Julia Manna, Mitchell Grade 4 Teacher

Make mischief with math! Looking to have fun after school and connect with math at the same time? *Crazy 8s Math Club* is a “fun, social” experience for children in a recreational setting that also includes math. Get involved in Bouncy Dice Explosion, Glow-in-the-Dark Structures, Toilet Paper Olympics, Crack Secret Spy Codes and more! If this intrigues you then sign up and join the fun!

Mitchell School

Grades K–2 — limited to 12 students

Tuesdays: 2:55–3:55pm, Nov 6–Dec 11 6 weeks \$90

Grades 3–5 — limited to 14 students

Wednesdays: 2:55–3:55pm, Nov 7–Dec 19 (no class 11/21) 6 weeks \$90

Mitchell Before School Math League

Grades: 4 and 5

Instructor: Fred Kottler, NCE Community Volunteer and retired electrical engineer

Have you ever wondered what the largest number might be? Who was Fibonacci? What do pinecones and sunflowers have to do with mathematics?

The *Mitchell Before School Math League* is for advanced fourth and fifth grade students able and willing to pursue interesting topics in mathematics outside of the normal school curriculum (this is an extension activity for students who see themselves as advanced math students and is not a tutoring service). Topics to be covered may include (very) large numbers, infinity, Fibonacci sequences, topology, puzzles of various types, fractals, non-Euclidian geometries, cellular automata, and Euler’s equation. For this year only, the fifth grade students will cover some of the same topics covered by the fourth grade students plus some of the material normally covered in the fifth grade program.

The instructor, Mr. Kottler, is a retired electrical engineer who lives in Needham and has been conducting similar programs at Mitchell since 2004.

Mitchell School: media center

Grade 4 — limited to 6 students

Mondays: 7:30–8:15am, November 19–TBD in early June* \$75

Grade 5 — limited to 6 students

Wednesdays: 7:30–8:15am, November 14–TBD in early June* \$75

**Classes run through the first or second week of June (instructor to communicate the final date of class as it approaches). Class will be held only when school is in session. There will be no sessions when school opening is delayed.*

Important Registration Information

Registration begins at 7:00am on Thursday, October 11th.

Registrations will be taken online* through SchoolPay:
<https://www.schoolpay.com/link/NCEEfall18math>

* *Scholarship registrations cannot be taken online. Please contact NCE for assistance at 781-455-0400 (option 5).*

SchoolPay: Please note that you will NOT be able to use your child's Nutrition Services SchoolPay account to register and/or pay for NCE classes. The NCE Elementary catalog and related emails will include a direct link to the NCE Elementary registration page on SchoolPay, where you will then be prompted to complete all required information and checkout (*without using your child's student account*). We apologize for this inconvenience, but the student accounts do not enable NCE to capture all of the information we need for each student.

Please note that some classes fill quickly. Registrations are taken on a first-come, first-served basis. Register early to avoid being closed out.

Wait List: If you would like to add your child to a wait list for a full class, please email Carolyn Colonna, NCE Program Director, at carolyn_colonna@needham.k12.ma.us. Include the class name, class location, your child's name and your best daytime phone number. If a spot becomes available, you will be contacted right away.

Classes may be cancelled by NCE due to low enrollment, so please register early. Classes cancelled by NCE will be refunded in full. Refunds will be made by check from the Town of Needham and may take up to three weeks.

Registration deadline is Tuesday, October 30th, or until classes fill.

Confirmations: Upon registration, you will receive a confirmation email from SchoolPay. Your child is confirmed in the class upon receipt. If you don't receive your receipt, please check your SPAM folder. NCE will be happy to assist if the receipt cannot be located.

Scholarship assistance is available. Students who qualify for free or reduced lunch may take one class per session with NCE at a reduced price. Scholarship registrations cannot be taken online. Please contact NCE for assistance at: 781-455-0400 (option 5).

Withdrawal Policy: There are no refunds for withdrawals once a registration has been completed. There will be a \$20 administrative fee assessed for all requested changes to original registrations.

Needham Public Schools

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Needham Non-Discrimination Policy

The Needham Public Schools do not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, active military/veteran status, ancestry, genetic information or national or ethnic origin in the administration of its educational policies, and other administered programs and activities. In addition, students who are homeless or of limited English-speaking ability are protected from discrimination in accessing the course of study and other opportunities available through schools.

Needham Community Education

Needham Community Education (NCE) is an office of the Needham Public Schools and combines a number of out-of-school time programs into one administrative office. Programs are self-sustaining and include elementary and middle school after school programs, Adult Education, Summer Explorations and other summer programs, Kindergarten Enrichment (KASE) and more. We hope to provide quality lifelong learning experiences that are accessible to children, teens and adults. We seek to offer interesting educational, cultural, and skill-building classes at a reasonable cost.

Contact Information:

Needham Community Education (NCE)
School Administration Building, 1st Floor
1330 Highland Avenue, Needham, MA 02492

Phone: 781-455-0400 (option 5)

Fax: 781-455-0417

Web: www.needham.k12.ma.us/community_ed

Office Hours: 8:00am–4:00pm, Monday–Friday

The catalog cover art is artwork that was created by an NCE student in the NCE Young Rembrandts Drawing class from 2017–2018.



Important Program Information

NCE Elementary programs are open to all students.

Are there special considerations we should know about so that your child will have a positive experience in the program? If so, please list them in the designated areas of the online registration form.

Note: NCE Elementary instructors and staff have no access to IEPs.

Please note that no nurse will be on duty during NCE Elementary programs, and staff members have no access to medications, including EpiPens and inhalers. If your child requires an EpiPen, please deliver an EpiPen and a copy of your child's Allergy Action Plan to the NCE Elementary On-Site Coordinator on the first day of the program. If these items are not provided, staff will call 911 in the event of an apparent allergic reaction. If your child will be bringing their inhaler, please provide the On-Site Coordinator with a note indicating 1) that your child can self-administer and 2) that you have provided the school nurse with a copy of the medical order for the inhaler.

Behavior Policy:

We expect our students to follow their teacher's instructions and to treat each other and staff with respect. If your child does not meet these expectations we will communicate with you to discuss the behavior. If your child's behavior does not improve, we will ask you to withdraw your child from the class and no refund will be given. If your child exhibits threatening behavior toward others in the class, they will be withdrawn immediately and no refund will be given. All school policies outlined in the school Student Handbook apply to NCE Elementary classes.

Inclement Weather:

If the Needham Public Schools are closed or released early due to inclement weather, after-school and evening classes will be cancelled. Make-up classes will be scheduled if possible.

Information for afternoon classes

Notify your child's classroom teacher:

Please send a note to your child's classroom/KASE teacher, letting them know that your child will be staying after school to attend their NCE class.

For students in NEDP:

Students enrolled in NEDP may also register for NCE Elementary programs. They will be escorted back to NEDP at the end of their class. *Note: Please provide NEDP with a Dismissal Change Form to notify NEDP that your child will be attending their NCE class and returning to NEDP upon its conclusion.*

Absences:

For the safety of our students, if your child attends school but does not plan to attend their after school class, please be sure to send a note or call your child's school.

Snacks:

Students are encouraged to bring a nut-free snack to eat prior to the start of their afternoon class.

Afternoon classes begin at the end of the school day. Students are dismissed to the designated NCE waiting area of their school, where they are supervised by the NCE On-Site Coordinator until the instructor arrives to escort the students to their classroom.

No transportation is provided between schools or home for NCE Elementary program participants.

Dismissal:

The NCE On-Site Coordinator will dismiss children from the front lobby. Children will not be permitted to leave on their own or with anyone other than their parent/guardian unless noted on the child's registration form or NCE has been notified. Please pick up your child promptly.

Prompt pick-up:

If you are delayed, there is a 5-minute grace period before late charges begin. Delays beyond 5 minutes will result in a charge of \$2/each additional 5-minute period that the On-Site Coordinator remains with your child. Needham Community Education will bill you for these charges.

Information for morning classes

For students arriving for the Mitchell Before School Math League:

Students should enter the building through the front lobby doors and proceed directly to the Media Center. *Please note that no nurse is on duty for the duration of the morning class.*

Contact Us:

If you have any questions regarding registration, please feel free to contact:
Carolyn Colonna, NCE Elementary Program Director
Needham Community Education Office
781-455-0400 (option 5)
carolyn_colonna@needham.k12.ma.us